



# COLLECTING DONATIONS

## Instructions for collecting donations via cash or check

If you choose to collect donations via cash or check and mail them to CCASA, please complete the form below and submit it along with your total team donation using the envelop included in this kit.

Mail your donations to:

CCASA  
PO Box 04350  
Denver, CO 80204

## Helpful reminders:

- All checks should be made payable to "CCASA" and should include your company, organization, or team name. Participants paying by check or cash should be given a receipt (included).
- **DO NOT SEND CASH.** Issue one check for the total amount of cash donations. You may send multiple checks if individuals choose to donate this way.
- Enter the total donation amount below to verify the amount submitted.
- Please retain a copy for your records

Colorado Denim Day is a campaign of the Colorado Coalition Against Sexual Assault (CCASA, a 501(c)3 organization. Contributions are tax deductible to the fullest extent allowed by law. CCASA's Federal Employer Tax ID number is 84-1037788.



## Colorado Denim Day Donation Form *Official Document – Please submit with donations.*

Please make checks payable to CCASA.

Use the donation envelope provided in your coordinator kit or mail donations to:  
CCASA, PO Box 40350, Denver, CO 80204

Coordinator Name: \_\_\_\_\_  
Company/Organization/Team Name: \_\_\_\_\_  
Address 1: \_\_\_\_\_  
Address 2: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email: \_\_\_\_\_

# of Checks enclosed: \_\_\_\_\_  
TOTAL DONATION ENCLOSED: \_\_\_\_\_